		一、報告格式設定	● 2公分		
		個別性及適當性完整性的病人評估及照言	雙計畫		
<>	General i	一.點選邊界-設定上、下2公分,左、;	右 <mark>3.17</mark> 公分		
<mark>3.17</mark> 公分	Name∶₿	版面設定 ? ×			
	Marital st	邊界 紙張 版面配置 文件格線 邊界			
	Language	上①: 2公分 〒 下(B): 2公分 〒 左(L): 3.17公分 〒 右(R): 3.17公分 〒	eping		
	Education	装訂邊(G): 0公分 ◆ 裝訂邊位置(U): 靠左 ∨	: patient		
	Religion 2. 點選文件格線-設定每行字數30每頁行數20				
	Chief Cou	nnlaint :			
	Right upp	邊界     紙張     版面配置     文件格線       直書/橫書			
	<u>Present i</u>	方向: ● 水平(Z) ○ 重直( <u>V</u> ) 欄(C): 1 ▲			
	This i	▲ (2) ▲ 格線 ○ 沒有格線(N) ● 指定行图文元的格線(H)	adder stones for		
	more than	<ul> <li>○ 指定每頁的行數(Q)</li> <li>○ 文字貼齊字元格線(X)</li> <li>字元數</li> </ul>	Throughout this		
	period, sh	每行字數(E): 30	ding to the		
	patient's s	行數 每頁行數( <u>R</u> ): 20 🔶 (1-42) 行距( <u>T</u> ): 18 點 🔶	utes to one hour		
	after meals, which then shifts to the right upper quadrant, particularly after con 3. 字型大小14號				
	radiating *		s worsen after		
	meals but	→ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓	oms included		
	nausea, yellowish discoloration of skin, and tea color urine ; there was				
	no history 4. 點選插入-選擇頁碼, 至多15頁 efore she visited				
插入 繪圖 設計 版面配置 參考資料 郵件 校閱 檢視 說明					
分頁符號表格		□ 3D 模 SmartArt 圖表 螢葉撷取畫面 示 型 → □ → □ → □ → □ → □ → □ → □ → □ → □ →			

	二、表格格式	設定 2公分		
	Physical examinat	ion:		
	Vital sign Date: 2023/04/26 Time: 13:07 T/P/R:37.1/77/16, BP:130/81 mmHg, SpO2: 94 % under room air BH: 170 cm, BW: 77 kg, BMI: 26.64 kg/m <sup>2</sup>			
5.11公分	General Appearance	alert and oriented, well developed and well nourished		
	Consciousness	GCS (Glasgow Coma Scale): E4M5V6 pupil size/light reflex:(R/L):3.0mm(+)/3.0mm(+)		

5. 表格也須符合邊界設定與行距,表格字型不得低於12號

切勿手動移動表格邊界與行距

# 三、報告常見錯誤

1.抄襲:連續40字與原文相同則為抄襲,不予通過!

例:根據臺灣全民健康保險研究資料庫(National Health
Insurance Research Database, NHIRD)研究發現,…逐年上升至
2012 年每 10 萬人口 8.13 人」。

## 2.不得出現所屬機構名稱、相關人員姓名及對象。 出現不予通過

A. 出現作者姓名或醫院 報告者: 王小麗 專科護理師

## 台灣最優綜合醫院

## B.內文檢查、檢驗報告出現患者資料或醫院中英文名稱或縮寫





### 報告格式範本

### 個別性及適當性完整性的病人評估及照護計畫

### General information :

Name:陳〇珍	Age: 54-year-old
Marital status : Married	Gender : Female
Language:Mandarin, Hakka	Occupation : Housekeeping
Education : Senior high school	Source of information : patient
Religion : Taoism	Date of history taking : 2024/2/14

Right upper quadrant pain for two weeks.

### Present illness :

Chief Complaint :

This is a 54-year-old woman with a history of gallbladder stones for more than 10 years, which she did not pay attention to it. Throughout this period, she did not report any specific complaints. According to the patient's statement, she developed epigastric pain 30 minutes to one hour after meals, which then shifts to the right upper quadrant, particularly after consuming greasy food. The pain is described as colicky and radiating to the back, pain score was 6/10. The symptoms worsen after meals but alleviate during fasting. Accompanying symptoms included nausea, yellowish discoloration of skin, and tea color urine ; there was no history of fever, gray stool or body weight loss . Therefore she visited